

DATE: August 4, 2023
January 14, 2025

OPERATIONS MEMORANDUM #23-08-01

SUBJECT: Updates to Refugee Employment and Training (E&T) Provider Coverage Areas **Revised**

TO: Executive Directors

FROM: **Robert Hixon**
Director
Bureau of Operations

PURPOSE

To inform County Assistance Offices (CAOs) of updates to coverage areas provided by refugee employment program providers contracted by the Department.

BACKGROUND

Office of Refugee Resettlement (ORR)-eligible populations receiving Cash Assistance [including Refugee Cash Assistance (RCA) and Temporary Assistance for Needy Families (TANF)] are referred to refugee employment providers.

DISCUSSION

Due to federal changes in the refugee resettlement program, ORR-eligible populations continue to arrive outside of traditional refugee resettlement service areas. The Department is committed to ensure all eligible newly arriving Pennsylvanians are provided with benefits, services, and supports to facilitate successful integration into communities across the commonwealth. The Department continues to strengthen partnerships with refugee E&T programs to expand service areas and maximize the specialized supports and services they provide.

Refugee E&T Expanded Service Areas

The CAO will refer mandatory or voluntary ORR-eligible populations to refugee E&T providers contracted to serve the county or region. The table below identifies the areas

that providers currently and will continue to cover as well as their expanded service areas.

NOTE: In areas covered by multiple providers, the CAO will utilize local referral procedures, based on proximity to the client, capacity of the providers, and services offered.

Provider/Project ID	Current Service Area	Expanded Service Areas
AJAPO X2075	02- Allegheny 04- Beaver 63- Washington 65- Westmoreland	10- Butler 37- Lawrence
Bethany Christian Services of Allentown X2076	39- Lehigh	13- Carbon 45- Monroe 52- Pike
Bethany Christian Services of Lancaster X2071	01- Adams 14- Centre 21- Cumberland 22- Dauphin 28- Franklin 34- Juniata 36- Lancaster 38- Lebanon 50- Perry 67- York	06- Berks
Catholic Social Services of Scranton X2042	35- Lackawanna	08- Bradford 40- Luzerne 41- Lycoming 57- Sullivan 58- Susquehanna 59- Tioga 64- Wayne 66- Wyoming
Church World Service of Harrisburg X2091	01- Adams 14- Centre 21- Cumberland 22- Dauphin 28- Franklin 34- Juniata 36- Lancaster 38- Lebanon, 50- Perry 67- York	31- Huntingdon 44- Mifflin

Church World Service of Lancaster X2070	01- Adams 14- Centre 21- Cumberland 22- Dauphin 28- Franklin 34- Juniata 36- Lancaster 38- Lebanon 50- Perry 67- York	06- Berks 15- Chester 39- Lehigh 46- Montgomery 54- Schuylkill
Hello Neighbor X2092	02- Allegheny 04- Beaver 63- Washington 65- Westmoreland,	03- Armstrong 10- Butler
JEVS Center for New Americans X2030	09- Bucks 15- Chester 23- Delaware 46- Montgomery 51- Philadelphia	06- Berks NOTE: Only accepting referrals from the following zip codes: 19543, 19518, 19504, 19505, 19512, 19508, 19540, 19607, 19606, and 19547
Jewish Family & Community Services X2073	02- Allegheny 04- Beaver, 63- Washington 65- Westmoreland	10- Butler 26- Fayette 30- Greene
Multicultural Community Resource Center X2050	25- Erie	20- Crawford 43 -Mercer 61- Venango 62- Warren
Nationalities Service Center X2061	09- Bucks 15- Chester 23- Delaware 46- Montgomery 51- Philadelphia	06- Berks NOTE: Only accepting referrals from the following zip codes: 19543, 19518, 19504, 19505, 19512, 19508, 19540, 19607, 19606, and 19547
USCRI Erie X2072	25- Erie	04- Beaver 10- Butler 16- Clarion 27- Forest 37- Lawrence 43- Mercer 61- Venango 62- Warren

NOTE: The system only limits referrals by county. When referring Berks County residents to JEVS or Nationalities Service Center, the individual must have an address that corresponds to one of the specified zip codes listed for Expanded Service Areas. For counties not covered above, contact RA-PWREFUGEEPROGRAM@pa.gov

NEXT STEPS

1. Share and review this information with appropriate staff members.
2. Direct questions regarding this Operations Memorandum to Area Managers.